

# Kersley Elementary

2899 Arnoldus Road, Quesnel, BC V2J 6L2

Phone: 250-747-2624 Fax: 250-747-3027

Welcome to all of our new and returning students and families! We currently have 62 students enrolled at Kersley Elementary School in three divisions:

Division 1 K/1    Division 2 2/3/4    Division 3 5/6/7

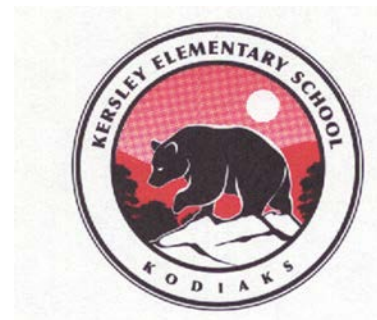
We are happy to have many of our staff members back with us for the 2018-2019 school year. Welcome back Mrs. Campbell (K/1), Miss Keri (5/6/7), Mrs. Scanlan (Secretary), Mrs. Norman (EA), Ms. Preston (Supervisor), Ms. Syvertsen (Supervisor), Ms. Campbell (On-Call Supervisor), Ms. Hunt (Resource), Mrs. Headey (AES), Mrs. Thayer (Custodian), and Ms. Kemp (Early Literacy).

We are also very excited to have some new staff members join our team. Please help us welcome Miss Pike (2/3/4), Ms. Neighbour (Counsellor), Mrs. Withey (Principal) and Ms. Moriarty (Music).

## Student Safety!

- Please call the school if your child is going to be late or absent.
- **New this year:** Mrs. Withey or Mrs. Scanlan will call home to confirm an absence if your child is away without prior notification from a guardian.
- In addition, please advise the classroom teacher or write a note in your child's planner if your child will be leaving school early, walking to a different location at the end of the day, or will be picked up by a different person.

Our Secretary, Mrs. Scanlan, is at Kersley on Mondays and Wednesdays and Mrs. Withey, Principal, teaches Division 3 on Mondays (all day) and Thursdays (pm) and also supports students in the library at various times throughout the week. As a result, we may not always be available immediately to answer the phone or meet in the office. However, we do check the answering machine regularly, and will call you back or arrange a time to meet as soon as we can.



## Upcoming Dates

### September 14

Terry Fox Run at 11:00  
\* Families can support our effort by sending in a donation or joining out walk/run!

### September 20

PAC BBQ

### September 21

School Photo Day  
\* All photos will be taken outside, so please dress for the weather!

### September 21

PAC Meeting at 3:00pm

### September 28

Orange Shirt Day

### October 2

KODIAK Assembly at 1:45!

### October 8

Thanksgiving – No School

## Important Announcements

There are two **Early Dismissal Days** on October 25<sup>th</sup> and 26<sup>th</sup> to support our Student Led Conferences. More information to come!

## More Important News

### Volunteers Welcomed!



Parents and guardians wishing to volunteer at the school are encouraged to come in and fill out the necessary paperwork as soon as possible. Please stop by and see Mrs. Scanlan on a Monday or Wednesday!

### Communication Protocol

We are fortunate to have such a caring and supportive community at Kersley Elementary! We have a long history of working together to support student success. However, from time to time, concerns can arise and we want to continue to work together when resolving conflict. Please see the attached document from School District No. 28 outlining our Communication Protocol.

### School Website - Under Construction!



Unfortunately, due to technical difficulties, we have not been able to update our school website. As a result, some of the information, such as the bell schedule and contact information is inaccurate. We apologize for any inconvenience this has caused and please know that we are working hard to resolve the issue. Stay tuned!

### Bell Schedule 2018-2019

|              |                      |
|--------------|----------------------|
| 8:15 – 10:00 | Morning Session      |
| 10:00-10:17  | Recess               |
| 10:17-11:30  | Late Morning Session |
| 11:30-12:30  | Lunch                |
| 12:30 – 2:23 | Afternoon Session    |



### School Newsletters

**New this year:** Monthly school newsletters will be sent home via email to the address(es) provided on your child's Student Verification Form. If you would prefer to receive a paper copy of the newsletter, please fill out and return the request included in your child's information package or phone the school. Paper copies will also be available at the office.

## Kersley PAC

**President** – Shannon Wilwand  
**Vice President** – Desiree Wiebe  
**Secretary** – Shannon Braconnier  
**Treasurer** – Patricia Townsend

### First Meeting of the Year!

Friday, September 21<sup>st</sup> at 3:00

### Annual PAC BBQ!

Thursday, September 20<sup>th</sup>

Doors open at 5:00pm

Dinner is at 6:00pm

\* This is a free event and everyone is welcome!

\* Please bring a potluck salad or desert and your own dishes.



### Kersley Fall Harvest Fundraiser

An order form was included in the information package that was sent home last week.

\* Orders are due by Sept. 13<sup>th</sup>

\* Pick up day is Sept. 19<sup>th</sup>

\* Please support our local farmers!

### PAC Bottle Sorts

We are looking for volunteers who are willing to help the PAC count, sort and bag returnable drinking containers. Funds from the PAC bottle return program help reduce costs to families for school activities. Bottle sorts take place after dismissal and the date will be posted outside shortly before our next sort. We hope to see you there!

SEPTEMBER 29



Quesnel & District  
**Child  
Development  
Centre**

# TOUCH A TRUCK

## FUNDRAISER

Touch "big trucks" and a variety of other vehicles  
and meet the people who protect & build Quesnel!

Saturday, September 29



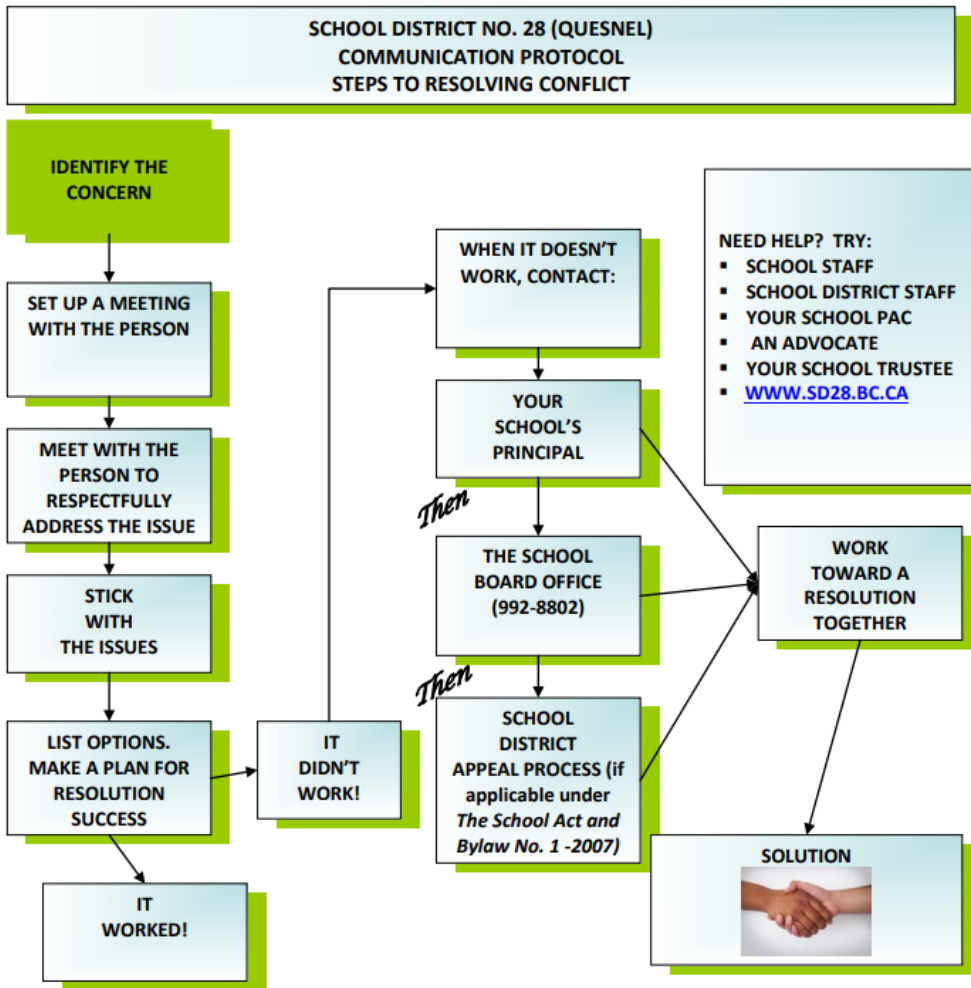
11am - 2pm

Q&DCDC - 488 McLean Street

\$5 per person - \$20 per family (Cash Only)

250 992 2481 - heidik@quesnelcdc.com - quesnelcdc.com





**SCHOOL DISTRICT NO. 28 (QUESNEL)**

**COMMUNICATION PROTOCOL**

**STEPS TO RESOLVING CONFLICT**

**SCHOOL DISTRICT No. 28 (QUESNEL)**

**COMMUNICATION PROTOCOL**

**Steps to Resolving Conflict:**

The following guidelines have been developed to support respectful communication when concerns arise. It is expected that every attempt will be made to resolve concerns at the school level; or level closest to the concern.

If at any time, you need advice you can seek assistance/support in this process from:

- School Staff
- School District Office Staff (992-8802)
- School Parent Advisory Council Chairperson
- Trustees (992-8802)
- Web site - [www.sd28.bc.ca](http://www.sd28.bc.ca)

**Finding a Resolution:**

**Identify the Concern**

Try to resolve the concern:

- Begin at the school level between the concerned parties.

To help you do this:

- Focus on the student's needs.
- Define the real issue: What is needed and wanted?
- Make an appointment to see the person with whom you have a concern. Set a mutually satisfactory date and time.

- Prepare for the meeting – make notes, plan.
- Bring a support person if you desire, (inform the person with whom you meet).
- Respectfully, address your concern.
- Together, explore possible options and select the best solution.

**Make a plan for resolution and success:**

- Set up an action plan with times, dates and follow-up.

**Seek Assistance**

- ⇒ If the issue is not resolved, or an action plan is not successful, seek assistance from the Principal after informing the other party of your intent to do so.
- ⇒ If the issue concerns the Principal and you have not had success through the initial portion of this process, contact a Director of Instruction or the Superintendent of Schools at 992-8802 for assistance or support in resolving the issue.

If the issue remains unresolved after accessing assistance or support from a Director of Instruction or the Superintendent of Schools, contact the School Board using the Appeal Process (Bylaw No. 1). Call the School District Secretary-Treasurer at 992-8802 for information on the appeal process.

**General Information**

All concerns should be addressed. If you feel that you cannot approach the individual involved, please contact your school principal for assistance.

If you require more information please contact the School District Administration Office at 992-8802. The Quesnel School District believes that this Communications Protocol, developed by the School Board in partnership with the QDPAC, QDTA, QPVPA, CUPE Local 4990, and District Administration, will aid in a respectful and mutually satisfying resolution to problems and concerns.

The Communications Protocol Committee, under the direction of the Board of School Trustees, is committed to improving communications in the District. This is an on-going process and from time to time the established protocol procedures are reviewed. Your comments are welcomed.

